

Job Description

Job title	Senior Lecturer in Biological Sciences
School/Department	School of Medicine and Biosciences
Grade	7
Line Manager	Dean of Biosciences

Main purpose of the job

The post holder will be a module lead for undergraduate and postgraduate courses in the School of Medicine and Biosciences, including but not limited to BSc Biological Sciences. They will have overall responsibility for all aspects of their assigned modules, including its day to day running, oversight of teaching and assessment, attendance at assessment boards, accreditation and re-accreditation, participating in course review and re-approval as needed, maintaining key relationships with external stake holders, and ensuring that the curriculum continues to be relevant and employment-focused.

Post-holders will contribute to enhancement of the academic portfolio and development of further offerings such as executive education programmes and consultancy services and are expected to align with the School's priority areas and make a significant contribution to our teaching and knowledge exchange activities.

All members of the School are research active within areas that include translational medicine, cancer biology, antibiotics resistance, microbial genomics, and bioinformatics, and we have a correspondingly vibrant research community that enjoys significant success in attracting funding and producing the highest quality research outputs. The School also hosts the Geller Institute of Ageing and Memory, an internationally renowned research centre in dementia. The School attracts excellent postgraduate research students who it supports with an unparalleled level of training and supervision, as well as access to the very latest research facilities.

Post-holders will contribute to academic leadership for teaching and research academics within relevant School/College.

These posts will be based in Ealing.

Key areas of responsibility

- Undertake all activities relevant to teaching, assessment, feedback and curriculum development provision including module leadership.
- Undertake all necessary examination and assessment preparation and marking to ensure effective running of the teaching programme; undertake the supervision of projects/dissertations/theses.
- Monitor and pro-actively support quality of the student experience.
- Keep abreast of relevant professional developments and undertake professional development by participating in the University Performance Management scheme, and any relevant in-service training programme.
- Undertake administrative duties, including contribution to Committee work, associated with the management of the University, the School, and the teaching programmes, as necessary.
- Provide academic and pastoral support for students.
- Pro-actively participate in all activities (including travel) associated with Partner Institutions and the University's branch campuses where appropriate.
- Undertake other duties as required by the University commensurate with the grade as required by the Head of School.
- Make a significant contribution to strategies to deliver the University's vision for research excellence and deliver its targets.

- Undertake research and scholarship in relevant field.
 - Undertake income-generating activities in the field to include consultancy, exploitation of intellectual property and relevant professional development courses, promoting the interests and reputation of the University nationally/internationally.
 - In addition to the above areas of responsibility the position maybe required to undertake any other reasonable duties relating to the broad scope of the position.
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Person Specification

Criteria	Essential	Desirable
Qualifications and/or membership of professional bodies	<p>Doctoral degree in a relevant field</p> <p>HEA Fellowship (or willingness to undertake within 6 months of employment)</p>	<p>Prior industry experience</p> <p>Member of a relevant professional body</p>
Knowledge and experience	<p>Specialist up-to-date knowledge in the relevant academic discipline and research field</p> <p>Proven track record of delivering a high-quality learning experience to students at undergraduate and postgraduate levels.</p> <p>High level of skill in using e-learning systems and ability to deliver lessons online or with use of educational technology.</p>	<p>Experience of managing strategic partnerships.</p> <p>Evidence of research and publications.</p>
Specific skills to the job	<p>Good interpersonal skills; an assured and confident communicator.</p> <p>Ability to respond enthusiastically and positively to students.</p> <p>Self-motivated, goal and outcome orientated, flexible, resilient and able to work to tight deadlines.</p> <p>Able to work co-operatively and effectively with colleagues and to provide an effective leadership role within course / programme areas.</p> <p>Ability to contribute to delivery of University and School targets</p>	<p>Mentoring skills</p> <p>Guidance counselling</p> <p>Motivational coaching</p>
General skills	<p>Effective oral and written communication skills</p> <p>Evidence of pro-active engagement with students and student success</p> <p>A commitment to the School and the University's values, aims and objectives.</p>	
Other	<p>Goal/outcome orientated.</p> <p>Ability to work as a member of a team with shared goals.</p>	

	Ability to travel throughout the UK and internationally.	
Disclosure and Barring Scheme	Some roles may need to have an enhanced DBS	
<p>Essential Criteria are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.</p> <p>Desirable Criteria are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.</p>		